



## THURLASTON PARISH COUNCIL

Meeting held on Monday 3rd September 2007 in Thurlaston Village Hall at 7.30pm.

### Present

Parish Cllrs Harvey, (chairman), Bemand, Owens, & Holcroft  
Parish Clerk. B.Spann.

### In attendance

Rugby Borough Cllr's Ravenhall & Shields

### Apologies.

Parish Cllr Ogilvie, Rugby Borough Cllr Davenport, W.C.C. Cllr Collett

### Members of the Public Present.

None

### Minutes of the Last Meeting.

Minutes of the previous meeting held on the 2<sup>nd</sup> July 2007 have been circulated to councillors and signed as a true record.

### Declaration of interest.

Cllr Harvey.           Item White Lodge / Kinbroath Main St  
Cllr Bemand.           Item Biggin Hall Lane  
                              Item Bernhards Nursery  
                              Item Warwickshire Nursing Home

### Residents Matters.

None

### New Items

#### Housing needs Survey

The chairman gave a summary of the special Parish Council meeting on the 23<sup>rd</sup> July 2007 attended by Mr P. Ward, Housing Enabler Warwickshire Rural Community Council when it was proposed by Cllr Bemand and seconded by Cllr Holcroft that Thurlaston should carry out a housing needs assessment as soon as possible.

The chairman had consulted with WRCC and together they had prepared an explanation for conducting the survey. This will be delivered to all Thurlaston Parish residents with the survey forms in mid September.

Cllr Harvey proposed, Cllr Bemand seconded, that we formally accept the requirement to carry out the assessment; this was carried unanimously by councillors present.

Cllr Ravenhall stated that this survey is very important to Thurlaston and its future development as a designated local needs settlement in the R.B.C local plan.

### Green Bin Collection Biggin Hall Lane

Cllr Bemand gave a detailed update on the current situation and his ongoing correspondence with RBC concerning the provision of green bin collections in Biggin Hall Lane. Little progress has been made with Rugby Borough Council, with RBC Cllr Davenport & Cllr Bemand disappointed with their response. Cllr Bemand has now raised this issue as a formal complaint with Rugby Borough Council and awaits developments.

### Matters arising From the Minutes

- A. Stiles, Footpaths P3 Parish Partnerships Scheme, Footpath R310 Gate.  
Cllr Holcroft and the Chairman attended a WCC Parish Partnerships exhibition where all types of gates and ancillary equipment were on display. Cllr Bemand asked if Cllr Holcroft as the P3 co-ordinator could enquire if any land owner can resist installation of disabled access on a public right of way. Cllr Holcroft to make enquiries.  
Cllr Holcroft informed the meeting that Keith Sinfield, his WCC footpaths contact, has retired and has been replaced by Ms Marina Kirchem
- B. Main St / M45 Fencing, Drainage Kinbroath / White Lodge.  
Main St / M45 bridge fencing completed, the remaining south side fencing is scheduled for replacement in 2008.  
Drainage work in Kimbroath / White Lodge Main St completed. WCC are to carry out further work on open culvert drain LHS Stocks Lane to reduce the enlarged dangerous aperture.
- C. Biggin Hall Lane, Road surface, Signage, Drainage,  
Road surface patching is progressing well with further work scheduled before the lane is top dressed in the 2008 budget.  
The landowner has modified the field culvert to prevent flooding in the lay-by area of the lane. WCC will investigate with the landowner if there is any reoccurrence of this problem
- D. Warwickshire Police  
Crime reports for July have been distributed
- E. Footpath R179  
Nothing to report
- F. Lamp Standard Main St.  
Parish Council's insurance company has authorised the costings for the replacement lamp standard. Order placed by WCC lighting dept with their contractors on 30<sup>th</sup> July.
- J. 2007 Code of Conduct.  
The Chairman proposed that under the Local Authorities (Model Code of Conduct) Order 2007 No. 1159, Thurlaston Parish Council adopts The Model Code of Conduct for Parish and Town Councils as applicable to parish councils.  
This was seconded by Councillor Bemand and unanimously agreed.  
Notice of the formal adoption of the code will be placed in the 2007 issue of The Thurlaston Chronicle. A copy of the Code of Conduct is available for inspection by residents from the Parish Clerk.

Correspondence for Circulation

WALC information sheets  
 Fieldwork  
 Glasdon brochure  
 Local Councils magazine  
 RBC Sustainability Appraisal Scoping Report  
 Development of Adult Mental Health Services in Rugby.  
 Clerks & Councils Direct  
 Patient & Public involvement in Shaping Health

Finance

Authorisation for Thurlaston Chronicle costs approx £100.

Proposed Chairman. Seconded Cllr Bemand, carried unanimously

Clerks Salary

No decision yet on pay scales 2007/8, so defer until November meeting.

Internal Audit

Proposed Cllr Bemand, seconded Cllr Owens, to make a payment of £30.00p for 2006/7 internal audit.

Review of Internal Audit

The Council is required to review on a regular basis the effectiveness of financial control. At each of the six Council meetings there is a review of cheque signing, cash handling, adequacy of invoices, approval of invoices and VAT compliance.

Council decided that with all minutes showing income, expenditure & the bank balance this complied with our annual audit liabilities.

The clerk pointed out that to meet the annual audit question on Trust Funds /Trusts it is necessary for the council to appoint a representative to the village hall committee.

Cllr Owens, who is a member of the village hall committee, was proposed by Cllr Bemand & seconded by Cllr Harvey. Cllr Owens confirmed that she is happy to serve as the PC representative. Clerk to inform the Chairman of the Village Hall Committee of the appointment.

Income

Nil.

Expenditure

|        |        |   |           |
|--------|--------|---|-----------|
| Cheque | 000300 | Powergen 29 <sup>th</sup> June invoice<br>(Street lighting Account) | £ 86. 08p |
|        | 301    | Greenways Garden Services<br>(Parish Paths P3 Partnership Scheme)   | £650. 00p |
|        | 302    | R.B.C. Parish Council 2007 Election Costs                           | £ 54. 40p |
|        | 303    | Clerks Expenses   | £ 9. 14p  |
|        |        | Printer Cartridge   | (£5. 00p) |
|        |        | Telephone Costs   | (£4. 14p) |
|        | 304    | Administration Expenses   | £ 8. 28p  |
|        |        | Key Parish Notice Board   | (£5. 00p) |
|        |        | Postage Stamps & Postage  | (£3. 28p) |
|        | 305    | Internal Audit Costs  | £ 30.00p  |

Balance at Bank

£3,388. 16p.

Planning

R07/0257/OP

Land Adj. 95 Stocks Lane, Thurlaston, CV23 9JU.

Outline application for the erection of a pair of semi detached dwellings and associated works.

Permission Refused.

R07/0965/PLN

Bernhards Nursery, Straight Mile, Bourton on Dunsmore, Warwickshire. CV23 9QQ.

Erection of Plant & Machinery Store.

Parish Council has no objections but found the site plan provided to be inadequate and confusing.

No Decision

R07/1072/PLN

Malt Kiln, Church Walk, Thurlaston, Warwickshire. CV23 9JX.

Provision of new access.

Parish Council has no objections but made observations concerning construction of this access.

Permission Granted

R07/1145/OP

Hensborough Farm, Kytes Hardwick, Rugby. CV 23 8AB.

Renewal of outline planning application for the erection of two Holiday Chalets.

Permission Refused

R07/1200/MAJP

Draycote Hotel. London Rd. Thurlaston. Rugby CV23 9JR

New Leisure Building

Repeat application, Council welcome the provision of the proposed leisure facilities that we hope will benefit the local community.

R07/1199/PLN

Draycote Hotel London Rd Thurlaston Rugby CV23 9JR

Retention of a single storey storage building.

The council supports this application with a suggestion that the building could be sited in a position less visible from the golf course.

R05/1000/6192/PACA.

Warwickshire Nursing Home Main Street Thurlaston

Retention of external staircase.

Unauthorised external staircase, planning issues not resolved and still under discussion with RBC planning dept.

R07/1466/PACA.

Old Stocks Cottage, 141a Stocks lane Thurlaston CV23 9JU

Single storey rear and side extension.

Council has no objections. Have pointed out to RBC the unjust situation that may arise with the existing H22. 25% rule applied to rural properties

R07/1462/MAJP.

Leam Valley Golf Centre Southam Road Kytes Hardwick Rugby Warwickshire CV23 8AA

Creation of two fishing lakes with landscaping, additional parking area and access from the existing car park.

Council supports this application as it could make the existing golf range more sustainable.

R07/1453/PLN.

Bernhards Nursery The Straight Mile Rugby  
Water Tank for the purpose of irrigation standing on concrete slab.  
No objections to this application

W.C.C. Proposed 132kV Electricity Overhead Line Rugby to Harbury.

Council has no objections to this proposal as it passes Thurlaston on the northern parish boundary.

Any Other Business.

Spring bulbs

These are not available to Parish Councils this year. The chairman proposed, Cllr Bemand seconded that we authorise £25 for the purchase of bulbs to be placed in public places. Passed on a unanimous vote.

Footpath B4429.

This path now in an overgrown state & requires attention. Clerk to contact WCC.

Thurlaston Welcome Packs.

The clerk to contact Mel Harley urgently to update the contents of these packs.

Development of Adult Mental Health Care in Rugby

The Parish Council has been asked for their views on this subject and Cllr Bemand gave an interesting and detailed explanation, with reference to the past, present, and future development on this very important subject, The Chairman and Cllr Bemand agreed to formulate the council's response to this document.

Meeting Closed at 9. 30pm

Date of next meeting:- Thurlaston Village Hall on Monday 19<sup>th</sup> November 2007, at 7.30pm.